

GWU Museum Studies Program

Oral Presentation Rubric

Student Name: _____ **Museum:** _____

Seven-minute presentation; three-minute Q&A

Timed length of presentation: _____

Category	Scoring Criteria	Score ✓-, ✓, ✓+, +
Organization	Separates presentation into introduction, body, and conclusion.	
	Information is organized in clear and logical manner.	
Content	Addresses goals of internship and skills gained and lessons learned clearly and comprehensively.	
	Defines technical terms in language appropriate for audience.	
	Includes appropriate amount of material.	
	Provides informed answers to questions.	
Presentation	Delivers presentation with poise.	
	Maintains good eye contact with audience members and is appropriately animated (e.g., gestures, moving around, etc.).	
	Speaks clearly, audibly, and modulates voice.	
	Reads minimally from notes.	
	Adheres to stated time limit.	
	Slides are informative, effective, and not cluttered or distracting.	

Pass/Fail

Comments: