

GW INTERIOR ARCHITECTURE RECOMMENDATION LETTER REQUEST FORM

**PLEASE FILL OUT THIS FORM COMPLETELY AND EMAIL TO THE FACULTY THAT YOU ARE REQUESTING
A RECOMMENDATION LETTER FOR INTERNSHIPS/JOBS/AWARDS/SCHOLARSHIPS/GRADUATE SCHOOL.**

Name _____

Email _____

Year _____

What professor are you seeking a recommendation letter?

What is recommendation letter for? Provide name and brief description of company/school/scholarship.

Please describe why you want this internship, job, scholarship, etc. What makes you the best candidate?

To what person and address should this letter be forwarded?

When do you need this letter by?

Please note that faculty require two weeks of notice (minimum).
