

# Student Contact Information

*This form must be completed and returned to the Museum Studies Office.*

Please complete the information below. The Museum Studies office needs this information to enable us to contact you regarding program events, job and internship openings, and issues relating specifically to your scholastic career in the Museum Studies Program and at The George Washington University.

The Museum Studies office also produces a student directory that is available for MSTD students and allows you to contact each other easily. **For reasons of privacy, the student directory contains all information below except your GWID number.**

If you do not have an email address yet, please turn in the form and contact the office with that information at a later date. Any changes in the information should be brought to the immediate attention of the Operations Supervisor. Please print legibly to insure accurate transfer of information.

**Student Full Name:** \_\_\_\_\_

**GWID: G** \_\_\_\_\_

**Local Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_ **Zip Code:** \_\_\_\_\_

**Contact Phone Number:** ( \_\_\_\_\_ ) \_\_\_\_\_

**Add my name and number to receive important texts from the MSTD Program**

**GWU Email Address:** \_\_\_\_\_

**Contact Email Address (Not GWU):** \_\_\_\_\_

**IMPORTANT:** Please email a copy of your GWorld card to the Program Administrator ([cmst@gwu.edu](mailto:cmst@gwu.edu)) when you get it for our files. Thank you.

\_\_\_\_\_  
**Student Signature and Date**

**I do** wish to have my name, addresses and phone numbers made available for the Museum Studies Student Directory.

**I do not** wish to have my name, addresses and phone number made available for the Museum Studies Student Directory. The contact information should be limited to the use of the MSTD office staff and faculty only.

*\*If nothing is marked your information will be included in the student directory.*