

NEXT STUDENT AGREEMENT FORM NEXT 2019

Student Name: _____

Major: _____

Studio Advisor: _____

Date: _____

Email (most frequently used): _____

**THIS FORM IS DUE TO DANIELLE COATES, DCOATES1@GWU.EDU
EMAIL DIRECTLY BY FRIDAY FEBRUARY 1ST**

All Corcoran School of the Arts and Design students are required to exhibit a thesis body of work in order to graduate from the School. The primary purpose of this document is to clarify many of the facts and expectations relative to the exhibition.

Museum Installation Guidelines:

1. No food or drink in the galleries during installation or as part of the artwork.
2. No flammable materials, solvents, or potentially dangerous materials
3. No living objects, or objects that could potentially harbor an infestation of insects or vermin.
4. Installations should be totally reversible. Any installation method that may affect the structure of the gallery wall beyond normal hanging devices must be approved in advance by the Exhibitions Director and/ or Director of Operations.

Other Provisions:

1. You must install during your designated installation block. No exceptions.
2. During the review by Exhibitions staff, or by advisement of your Studio Faculty, your display may be pulled from the exhibition because it is unfinished or because it is deemed unfit for display to a general museum audience. If you plan to show work that might be considered obscene, offensive, hazardous, or otherwise objectionable, you should seek prior clearance from your Studio Faculty; however, final decisions will rest with the Director (Sanjit Sethi).
3. Your work must remain in place as installed until the exhibition closes, If your work is removed prior to the close of the exhibition, you may be subject to paying fines.
4. Work remaining after May 25th will become property of College Exhibitions and/or thrown out.
5. You will be financially responsible for any equipment the Corcoran provides, including technology and other tools and materials that is damaged or broken in your care.

6. If your artwork requires extraordinary cleanup or other forms of remediation caused by its inherent vices, you will bear the costs above and beyond the Corcoran's standard refurbishing of the galleries. If the equipment is not returned or the facilities are not returned to their initial condition or better after the required return and cleanup dates, you will be liable for the loss or damage as determined by the Exhibitions Department.

7. If the equipment is not returned or the facilities are not returned to their initial condition or better after the required return and cleanup dates, you will be liable for the loss or damage as determined by College Exhibitions.

TASK / EVENT (DUE) DATE

General Student Agreement /Timeline Form Turned In to Studio Advisors

Friday, February 1st

Sketch Form Turned Into Thesis Advisors Logistics Webform Completed Online

Tuesday, February 19th

Label Form and Artist Statement Form Turned in to College Exhibitions

Monday, March 18th

Installation by Students, Thesis Advisors and College Exhibitions Begins

Monday, April 8th – Thursday, April 25th

NEXT Reception

Thursday, April 25th

Exhibition Closes

Saturday, May 18th

Artwork Pick-Up in Museum Galleries

Sunday, May 19th – Friday May, 24th

BOTH STUDENT AND STUDIO ADVISOR MUST SIGN THE FORM

Student Signature _____ Date _____

Studio Advisor Signature _____ Date _____