

## Museum Studies Writing Requirement

### Purpose

Each candidate for the degree of Master of Arts or Certificate in Museum Studies must demonstrate the ability to conduct research and write effectively. This requirement is satisfied by submitting a research paper originally written for any graduate class (most common) OR by submitted a paper prepared especially for this purpose. Approval is based on clarity of expression, coherence, originality, and thoroughness of research.

### Procedure

The writing requirement is normally completed in the final semester before the student expects to graduate. The deadlines for submitting a final approved paper will be announced at the beginning of each semester. In order to qualify for graduation, the Museum Studies Program must indicate on the student's clearance that this requirement is met.

It is the student's responsibility to select an existing paper. Students then arrange, **in advance of the deadline**, with the faculty member for whom the paper was originally written to supervise the Writing Requirement by 1) reviewing the paper and making suggestions for edits and improvement, 2) evaluating the finished product, and 3) signing of on the submission. Alternately, students may select a topic for a new paper and arrange with a MSTD faculty to read and evaluate the paper. **It is the student's responsibility to consult with the faculty reviewer early enough to establish a convenient timetable for review and one that accommodates any needed revisions.**

When the paper is submitted to the faculty reviewer for evaluation, it should be accompanied by a completed "The Museum Studies Writing Requirement Form" for (see attached).

### Marie C. Malaro Excellence in Research and Writing Awards

On "The Museum Studies Writing Requirement Form," the student may elect to enter the annual Marie Malaro Excellence in Research and Writing Award, which is presented annually to papers demonstrating excellent research and writing.

All papers considered for this award must be submitted to the Museum Studies Office in final form at a slightly earlier date than the regular writing requirement. A deadline will be provided at the beginning of each semester. Winners present an abbreviated version of their work at a symposium held in the Spring. There is a cash prize associated with the award.

"THE MUSEUM STUDIES WRITING REQUIREMENT FORM"  
Graduate Program in Museum Studies

Each candidate for the degree of Master of Arts or Certificate in Museum Studies must demonstrate ability to conduct research and write effectively. This requirement is satisfied with evidence that the student has produced a research paper based on an academic or museum studies course work which exhibits clarity of expression, coherence, originality and thoroughness of research. It is the responsibility of the student to arrange with an appropriate faculty member in advance of the deadline for review of the work product. The faculty reviewer may require revisions of the paper before approval is given.

**TO BE FILLED OUT BY STUDENT**

Name: \_\_\_\_\_ Date: \_\_\_\_\_

GWid: \_\_\_\_\_

Title of paper submitted for consideration of the writing requirement in Museum Studies

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I wish to submit the final draft of my paper for consideration for the Marie C. Malero Excellence in Research and Writing Award. I understand that the winning paper will be published in printed form and posted on the Internet. I hereby grant permission for such use in the event that my paper is selected.

**TO BE FILLED OUT BY FACULTY REVIEWER:**

I have read the above paper for clarity of expression, coherence, originality and thoroughness of research and recommend that the paper be accepted in fulfillment of the Museum Studies Program writing requirement.

**SPECIFIC COMMENTS:**

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SIGNATURE: \_\_\_\_\_

Reviewer's Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_