

# DECLARATION OF MAJOR/MINOR

CCAS Undergraduate Services Office  
801 22nd St, NW  
Phillips Hall 107  
Washington, DC 20052  
Phone: (202) 994-6210 Fax: (202) 994-6213



**Arts &  
Sciences**

Today's Date \_\_\_\_\_

Designated faculty members in each area of study will grant Major/Minor approvals. To declare a major/minor, visit the department **in person** and meet with the relevant individual(s) to fill out this document. Once you have completed and signed it, return this form to CCAS Undergraduate Advising (Phillips Hall 107).

Name: \_\_\_\_\_ GWid:   
Last Name                              First Name                              M.I.

Daytime Phone: \_\_\_\_\_ GW E-mail: \_\_\_\_\_@gmail.gwu.edu

**Name of Major(s)**  
\_\_\_\_\_

- BA    BS    BFA
- Add    Drop    Keep

Concentration (if applicable): \_\_\_\_\_

- BA    BS    BFA
- Add    Drop    Keep

Concentration (if applicable): \_\_\_\_\_

**Name of Faculty Advisor**  
Scott Jones  
\_\_\_\_\_

*If you list two majors, mark one of the below options:*

Double major (two majors, one degree, 120 hrs.)

\*Double degree (two majors, two degrees, 150 hrs.)

*\*requires separate application*

**Name of Minor(s)**  
\_\_\_\_\_

- Add    Drop    Keep

**Name of Faculty Advisor**  
\_\_\_\_\_

\_\_\_\_\_

- Add    Drop    Keep

**To declare a major or minor, the approved Plan of Study must be completed on side 2 of this form.**

					<b>Office Use Only</b>
Degree Code	Major Code	Second Major Code	Minor Code	Second Minor Code	
Concentration Code	Concentration Code				
<b>Double Degree:</b>		Double major <input type="checkbox"/>			CCAS Approval                              Date
		Double degree <input type="checkbox"/>			
Degree Code	Major Code				

This **Suggested Plan of Study** is an opportunity for you to discuss with your faculty all of the major or minor requirements and draft a tentative academic plan to meet those requirements. Although this is an informal document, it is your responsibility to communicate changes to your academic plan with your advisors. Please check all relevant policies, including: (a) **minimum of 12 credits in upper-level major coursework** and/or at least 6 credits of upper-level minor coursework must be completed in residence; (b) **no grade below C- in upper-level courses** (some departments require all courses to be a C- or higher); (c) **no required coursework for the major or minor may be taken P/NP.**

**Example:**

<b>Semester:</b> Fall 2018	<b>Credits</b>
MATH 1231 (Single-Variable Calculus I)	3.00

year/semester	course #	credits	title	type
<b>freshman</b>				
<b>fall</b>				
IA	1000	3	Dean's Seminar (CCAS freshman only; all majors) Modern Architecture + Design (G-PAC) <i>(this optional freshman seminar can replace IA 3325)</i>	lecture
<b>sophomore</b>				
<b>spring</b>				
IA	2100	6	Studio 1	core studio
IA	2125	3	Introduction to Graphic Communications	support studio
IA	2150	3	Beginning Sketching for Designers	support studio
<b>junior</b>				
<b>fall</b>				
IA	3200	6	Studio 2	core studio
IA	3225	3	Understanding Materials + Color	support lecture
IA	3250	3	Introductory Digital Drafting Tools	support studio
<b>spring</b>				
IA	3300	6	Studio 3	core studio
IA	3325	3	Concepts in Modern Architecture (G-PAC)	support lecture
IA	3350	3	Basic Sustainability Strategies	support lecture
<b>senior</b>				
<b>fall</b>				
IA	4400	6	Studio 4	core studio
IA	4425	3	Fundamentals of Lighting + Acoustics	support lecture
IA	4450W	3	Pre-Design for Studio 5 (WID)	support studio
<b>spring</b>				
IA	4500	6	Studio 5	core studio
IA	4525W	3	Professional Practice + Internship (WID)	support lecture
IA	4550	3	Building Systems: Methods + Processes	support studio
<b>credit summary</b>				
60 credits of IA				
9 additional credits of art or design				
9 additional credits of art, architecture, or design history (3 credits may be IA study abroad in modern architecture)				
G-PAC + university writing credits as required by GW CCAS (note: two WID requirements are taken in IA program)				
<b>120 credits total to graduate with BFA in Interior Architecture</b>				

If changes to the requirements in the *University Bulletin* are allowed but not listed on this form, it is the student's responsibility to ensure that these changes are communicated by the faculty officially through DegreeMAP.

### Departmental Approval(s)

Please note: Certain departments may require a faculty advisor's approval in addition to that of the department.

Department Approval (1st Major/Minor): \_\_\_\_\_ Date: \_\_\_\_\_

Department Approval (2nd Major/Minor): \_\_\_\_\_ Date: \_\_\_\_\_

**I have reviewed the requirements for the major(s) and the minor(s) (where applicable) as stated in the current *University Bulletin* and understand what I must do to meet them.**

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please email completed form to: <https://advising.columbian.gwu.edu/forms>